

ECDL

(European Computer Driving Licence)

How ECDL Works

ECDL is a test of practical skills and competencies and consists of seven separate modules covering computer theory and practice. To achieve an ECDL / ICDL certification, the Candidate must successfully pass a test in all seven modules. ECDL Module 1 is a theoretical test of computing knowledge at a general level and modules 2-7 are practical skills tests, as follows:

- Module 1 - Concepts of Information & Communication Technology (ICT)
- Module 2 - Using the Computer and Managing Files
- Module 3 - Word Processing
- Module 4 - Spreadsheets
- Module 5 - Using Databases
- Module 6 - Presentation
- Module 7 - Web Browsing & Communication

When a Candidate registers with us as an accredited Test Centre, in order to start the ECDL/ICDL certification process he/she receives a Skill Card on which the progress through the seven tests is recorded. The modules may be taken in any order and over any period of time (up to three years) – even all at once – offering maximum flexibility. When all 7 modules have been successfully passed, the skill card is exchanged for an ECDL certificate.

For more information or booking please call on 21-433688 or 27-433688

